

Instructions For Filing An Online Protest

An Online Protest is considered to be an Informal Meeting. Filing an Online Protest forfeits your opportunity to have an Informal Meeting with an Appraiser at the Appraisal District. If you choose to come in to the CAD and/or send in your protest by mail, you forfeit your right to protest online. eFile is only available to a limited group of eligible Homesteaded Properties without a Tax Agent.

DO NOT DISCARD YOUR APPRAISAL NOTICE. Your appraisal notice has your Online Protest ID, which allows you to log into your Online Protest. If you lose this ID you will have to make a formal written request for the ID. We do not give this out by email or phone contact. This is for your protection.

Step 1: Open web browser; Go to www.fbcad.org

- a. Click on the Online Protest link.
- b. The Login Screen appears.

Step 2: Create a User or Login

- a. Enter your email address and password in the fields provided. Your email address is also your username.
- b. Enter the Captcha characters at the bottom of the screen.
- c. Click Create User. (Click Login to login.)
 - i. *Once the user is created you will receive an email confirmation of your login information.*
 - ii. *A "User Created Successfully" message appears.*
- d. You will be redirected or you can Click to continue.

Step 3: Connect your username to your account

- a. From the Welcome page, click Register a passcode to associate with your User.
- b. Enter the Quick Ref ID (begins with R) and the Online Protest ID found on your Notice of Appraised Value.
- c. Click Register. A "Passcode Registered!" message will display.
- d. You will be redirected to the welcome page automatically or Click to continue.

Step 4: File your protest

- a. From the welcome page, select Click here to file a protest.
- b. Complete the Notice of Protest form. For security reasons, the form will expire after 5 minutes. If the form expires, start the filing process over.
- c. Submit the reason(s) for your protest. Check all boxes that apply. If you do not know what a box is referring to, please contact the appraisal district for assistance.
- d. Once you have completed the Notice of Protest form, click Review Protest.
- e. A "Review Form" message will appear. Click OK. Review your protest and click Submit Protest.
- f. A "Please Confirm" message will appear. Click Yes.
- g. A confirmation email will be sent to the email address on file. It is the homeowner's responsibility to confirm that the FBCAD has received the online protest.

Step 5: Supporting documentation MUST BE uploaded immediately after you submit the Online Protest. Supporting documentation includes, and is not limited to, the following:

- Signed and Dated HUD-1 Closing Statement
- Dated Pictures of Repairs Needed
- Current (Dated) Repair Estimates on Company Letterhead or Invoice
- Recent Fee Appraisals

To Upload Documentation to Your Online Protest

- a. File size limit is 1MB.
- b. Log back into your online protest. (Step 1 and 2 a-c above.)
- c. Click the Manage Documents link on the Welcome page. It is located on the bottom of the page in the green shaded box on the right hand side.
- d. Click Upload New Document.
- e. Click Browse and find the location of the file on your computer and attach the document.
- f. Click Continue.
- g. A message will appear that the upload was successful.

Step 6: Add no-reply@fbcad.org to your address book to help ensure you will receive the district's emails. It is the homeowner's responsibility to periodically check the status of their online protest.

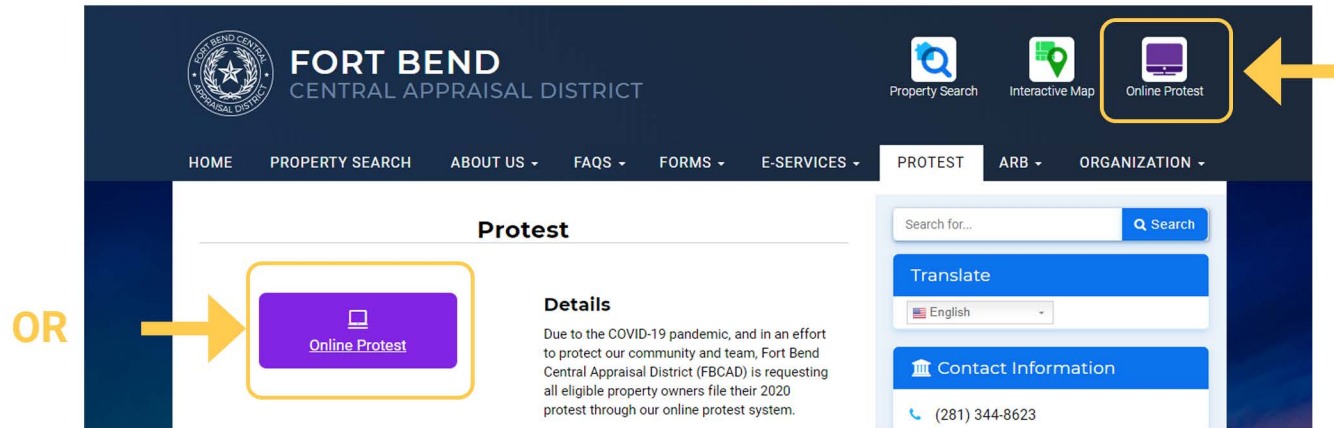
Online Hearing Scheduling will be available this year.

See Online Protest Guide With Screenshots On Next Page ►

Online Protest

How to File an Online Protest

Click Online Protest



Step 1: Go to www.fbcad.org

Click on the Online Protest link.

Create User

Login

A user name and password must be set up first in order to utilize the online protest option.

Username

Password

I've forgotten my username or password

☐ **Remember me**
This is not recommended for shared computers

Login

Click the "Create User" button below to set up a Username and Password for access.

Create User

Create User/Log In

Create User

A username may be a valid email and Passwords must contain at least six characters.

E-Mail Address

Confirm E-Mail Address

Password

Confirm Password



[Refresh Image](#) | [Generate New Code](#)

Please enter the characters found in the above image.

Create User

Step 2: Enter your email address and password in the fields provided. Your email address is also your username.

Enter the Captcha characters at the bottom of the screen.

Click [Create User](#). (Registered? Click [Login](#))

Create User/Log In

User Created Successfully

Your User has been created successfully. You'll be redirected in a moment.

[Click here to continue.](#)

Once the user is created you will receive an email confirmation of your login information.

“User Created Successfully” message appears.

You will be redirected to the welcome screen or you can select **[Click here to continue](#)**

Welcome Screen

Appraisal Office

Welcome johnsmith@xyz.com

If you have multiple accounts, each account will have to be protested individually.

Your Properties

No Properties were found associated to your User.

Register a passcode to associate it with your User



Step 3: Connect your username to your account.
From the Welcome page

Click [Register a passcode to associate with your User.](#)

Register Passcode

Appraisal Office

Register Passcode

Please enter the Quick Ref ID and Online Protest ID found on Notice of Appraised Value.

Quick Ref ID

Online Protest ID

Register

Found on
Notice of
Appraised
Value

Step 3: Connect your username to your account.

Enter the **Quick Ref ID** (Begins with R) and the **Online Protest ID** You can find this on your **Notice of Appraised Value**

Click [Register](#)

Password Successfully Registered

Appraisal Office

Passcode Registered!

The Passcode has been registered and associated to your account. Please wait while you're redirected.

[Click here to continue.](#)

Step 3: Connect your username to your account.
A “**Passcode Registered!**” message will display.

You will be redirected to the welcome page automatically
or select **[Click here to continue](#)**

File A Protest

Appraisal Office

Welcome johnsmith@xyz.com

If you have multiple accounts, each account will have to be protested individually.

Your Properties

R123456 (0010-00-000-0123-001)

Situs Address

Legal Description

2016 Protest Deadline

05/31/2016

[Click here to file a Protest](#)

Deadline Date

Property Information

[View Property Website Listing](#)

[View Property DataSheet](#)

Notice Mailing Date

04/29/2016

Click here to file a Protest

Notice of Protest Form

STEP 3: Check reasons for your protest.

Failure to check a box may result in your inability to appeal and your property would not sell for the amount determined by the appraisal district.

Check ALL Boxes that apply

If you are indicating that the appraised value is excessive as compared to other properties, you are indicating that the appraisal is unequal.

factors. Your property may be appraised at its market value, but be unequally appraised. An appraisal review board may adjust your value to equalize it with other comparable properties. Please check all boxes that apply in order to preserve your rights so that the appraisal review board may consider your protest according to law.

Appeal Reasons

- | | |
|--|--|
| ☐ Value is over market value. | ☐ Change in use of land appraised as ag-use, open-space or timber land. |
| ☐ Value is unequal compared with other properties. | ☐ Ag-use, open-space or other special appraisal was denied, modified or cancelled. |
| ☐ Property should not be taxed in
<input type="text"/> | ☐ Owner's name is incorrect. |
| ☐ Failure to send required notice
<input type="text"/> | ☐ Property description is incorrect. |
| ☐ Exemption was denied, modified, or cancelled. | ☐ Property should not be taxed in this appraisal district or in one or more taxing units. |
| ☐ Other
<input type="text"/> | |

What do you think your property's value is?

STEP 5: Verify Submitter

Please enter your name to verify who is filing the protest.

John Smith

[Back](#)

[Review Protest](#)

File Your Protest

Step 4: File your protest.

From the welcome page,
Select [Click here to file a protest](#)
Complete the Notice of Protest form.

For security, the form will expire after 5 minutes
If the form expires, start the filing process over
Submit the reason(s) for your protest.
[Check all boxes that apply.](#)

If you do not know what a box is referring to,
please contact the appraisal district for
assistance.

Once you have completed the
Notice of Protest form, click [Review Protest](#)
A “Review Form” message will appear.
Click [OK](#), Review your protest
Click [Submit Protest](#)

“Please Confirm” message will appear. Click [YES](#)

Review the {Protest} Form

Please review the form to ensure that all the information has been entered correctly.

OK

Please Confirm

You will need your username and password to complete the online appeals process for the current tax year. Are you sure you wish to file an Online Protest?

No

Yes

Protest Successfully Submitted

Appraisal Office

Protest Successfully Submitted

Your Protest has been successfully submitted to the Appraisal Office.

[Click here to continue.](#)



A confirmation email will be sent to the email address on file.

It is the homeowner's responsibility to confirm that **FBCAD** has received the online protest.

Manage Account

Appraisal Office

Welcome johnsmith@xyz.com

 you have multiple accounts, each account will have to be protested individually.

Your Properties

R123456 (0010-00-000-0123-001)

Situs Address

Legal Description

2016 Protest Deadline

05/31/2016

2016 Protests

Case Number

OLA-521081-2016

Latest Status

Settlement Offer Available

Property Information

[View Property Website Listing](#)

[View Property DataSheet](#)

[View Property Comparable Sales](#)

[View Property Equity Comparable](#)

Notice Mailing Date

04/29/2016

**FBCAD
Documents**

**Upload
Supporting
Documents**

Actions

[Manage Documents](#)

[View Protest History](#)

[Cancel Protest](#)

Status

Upload Documents

Appraisal Office

Document Management

Any documents you would like to submit may be submitted here by clicking on the "upload a new document" link and following the steps.

Documents Uploaded for Protest OLA-521081-2016

File Name

Upload Date

No Documents have been uploaded.

[Upload New Document](#) [Return to Home Page](#)

Appraisal Office

Upload Documents

Click the "Browse" button then select the file from your computer that you want to upload then press "Continue"

The maximum size limit is 1MB.

Only the following file types are supported: PDF, DOC, DOCX, TIFF, JPG, BMP

Document

Browse...

Back

Continue



Success

The file has been successfully uploaded to the Appraisal Office.
Click here to continue.

Settlement Offer Available

Settlement Offer

Our appraisers have reviewed your 2018 protest. Based on the information you provided and a review of our data, we believe the market value of your property is:

Offer:

test

Property DataSheet [Click here to view](#)

Comparable Sales [Click here to view](#)

To accept this offer and finalize your protest without the need for a hearing, click the "Accept" option below. By doing so, this confirms you acknowledge that all complaints, formal protest, and motions are hereby resolved. You waive any further rights and relief for the current year in this matter.

If you do not wish to accept this offer, click the "Decline" option below. You are now able to schedule you ARB hearing online! This option will only be available for 48 hours. Please be advised if you have not completed scheduling your hearing within the allotted time, an ARB hearing will be scheduled for you.

Once a selection has been made, your online protest will be closed and will no longer be available. You will receive confirmation via email.

- ☐ I accept this offer as a final settlement of my Protest
- ☒ I decline and understand that I have 48 hours to schedule an ARB hearing, or one will be scheduled for me.

Back

Continue

Schedule **ARB** Hearing

R123456 (0010-00-000-0123-001

Situs Address

Rosenberg, TX 77471

Legal Description

SEC 1, LOT 4, ACRES 1.210

2018 Protest Deadline

06/01/2018

Property Information

[View Property Website Listing](#)

[View Property DataSheet](#)

[View Property Comparable Sales](#)

2018 Protests

Case Number

OLA-669634-2018

FO-669635-2018

Latest Status

Online Protest Complete

Open

Actions

[View Protest History](#)

[Schedule Protest Hearing](#)

[Manage Documents](#)

[Withdraw Protest](#)

Choose Hearing Date

Schedule Protest Hearing

month

April 2018

today < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	
8	9	10	11	12	13	14
	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	
15	16	17	18	19	20	21
	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	
22	23	24	25	26	27	28
	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	
29	30	1	2	3	4	5
	Click here to Schedule your Protest					

Choose Hearing Time

Schedule Protest Hearing

month

Tuesday, Apr 10, 2018

today

<

>

Tuesday 4/10

7:55am
8am
8:05am
8:10am
8:15am
8:20am
8:25am
8:30am
8:35am
8:40am
8:45am
8:50am
8:55am
9am
9:05am
9:10am
9:15am
9:20am
9:25am
9:30am
9:35am
9:40am
9:45am
9:50am
9:55am
10am

8:15 - 8:30
[Click here to Schedule your Protest](#)

8:30 - 8:45
[Click here to Schedule your Protest](#)

8:45 - 9:00
[Click here to Schedule your Protest](#)

9:00 - 9:15
[Click here to Schedule your Protest](#)

9:15 - 9:30
[Click here to Schedule your Protest](#)

9:30 - 9:45
[Click here to Schedule your Protest](#)

9:45 - 10:00
[Click here to Schedule your Protest](#)

10:00 - 10:15

Confirm Hearing Date/Time

Confirm Hearing

Case Number	FO-669630-2018
Date	Tuesday April 10, 2018
Time	8:30 AM - 8:45 AM

Click Confirm to keep this Hearing or Click Cancel to select another.

Cancel

Schedule

Protest Hearing Details

Current Protest Hearing (Formal) Details

You have successfully scheduled your 2018 ARB hearing!

 Print Protest Notice

Please review the following information as it includes detailed information regarding your hearing date and time.

R19291 (8950-01-000-0040-901)

Situs Address

4814 Witzkoski LN

Rosenberg, TX 77471

Legal Description

WITZKOSKI S/D SEC 1, LOT 4, ACRES 1.210

Appellant Name :

Strine Tara & James J

Tax Year	Case Number	Date	Time
2018	FO-669638-2018	04/30/2018	8:15 AM

[Reschedule Protest Hearing \(Formal\)](#)

Section 41.45(e) of the Property Tax Code allows a property owner, who has not designated an agent under Section 1.111, **ONE** postponement of their hearing without cause.

If you chose to utilize this postponement please ensure that you are available on the date and time you select.

To proceed with doing so please click on Reschedule Protest Hearing

Please click here to download the ARB Informational Packet which will provide valuable information as you prepare for your hearing <http://www.fbcad.org/Portals/0/2017%20ARB%20Informational%20Packet.pdf>

 Print Protest Notice

Rescheduling Available

Reschedule Protest Hearing

month							April 2018							today		<	>
Sun	1	Mon	2	Tue	3	Wed	4	Thu	5	Fri	6	Sat	7				
		Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest							
	8	Click here to Schedule your Protest	8:30a Currently Scheduled Hearing Click here to Schedule your Protest			Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest			14				
	15	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest			21				
	22	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest	Click here to Schedule your Protest			28				
	29	Click here to Schedule your Protest			1		2		3		4		5				

Emails From FBCAD

- Add no-reply@fbcad.org to your email's Address Book to help ensure you will receive the Appraisal District's emails.
- It is the Homeowner's responsibility to periodically check the status of their Online Protest.

Filing Online Trouble?

If you are unable to successfully complete your protest, Call **281-344-8623**

Please leave a message giving your Property ID, Phone #, the Date/Time, and the issue with your Online Protest.

DO NOT Miss Your Protest Deadline Date.

